

## *Juniper Lane Swim Club*

### *Party Guidelines*

Thank you for your interest in holding a party at Juniper Lane Swim Club. So that you and your guests can enjoy themselves in a safe and friendly environment, we have established the following guidelines:

- To book a party, please complete the booking form which can be found on our website and send it along with your deposit to the Social Coordinator. Checks should be made payable to Juniper Lane Swimming Club Inc.
- All parties must be arranged two weeks in advance with the Social Coordinator.
- The fee scale is as follows:

Up to and including 15 guests:	\$ 75.00
16 to 25 Guests:	\$100.00
- These fees include guest fees for non-members and an extra lifeguard.
- Guests are defined as children, adults and siblings who are attending the party.
- The non-refundable deposit of \$25.00 is required with your booking form in order to reserve the date and time of your party. The deposit will be applied to the above fees.
- Since the weekends in June and July are our busiest, parties scheduled on weekends during those months can only be scheduled to begin at 12:00 noon and end no later than 2:00 p.m., or begin at 5:00 p.m.
- All parties are booked in two-hour increments. If your party exceeds that timeframe, please let the lifeguards know so they can schedule the extra lifeguard to stay on longer. At that time, you will also need to sign the guests in the book for the remainder of the day. In doing this, it will help defray the cost of the extra lifeguard.
- The maximum party size is 25 attendees.
- Three days before the party date, we require two copies of the final list of party attendees. The list should indicate who is a member and who is a guest. One copy of the list should go to the lifeguards and the other copy is for the Social Coordinator, together with a check made out to "Juniper Lane Swim Club" for the total amount of party fees. If the Social Coordinator is not present at that time, please make sure it is deposited in the lock box located in the chair shed.
- When your party begins, all attendees must go to the lifeguard to hear the rules of the pool and complete a "deep-end swim test", if needed. Please note that young children using the baby pool must be supervised in the baby pool area by an adult, and must be wearing rubber/plastic pants. "Swim diapers" are not sufficient protection.
- As the host of the party, you are responsible for the attendees' behavior. Anyone not following the rules may be asked to leave.
- After your party is over, please make sure to clean up the area you used.

